



JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANANTAPUR
ANANTAPUR-515002.AP (INDIA)
EXAMINATION BRANCH

Prof. K.B. Chandrasekhar
Professor of Chemistry
DIRECTOR OF EVALUATION i/c

DATE: 29.09.2010

CIRCULAR

Sub: University Common Services Fee (UCS) – 2010 to 2011 – Certain Instructions - Reg

The principals are requested to

1. Purchase demand drafts separately year wise and course wise.
2. Attach the photocopy of the clearance certificate and the approved list of the students issued at the time of entry (year wise and course wise).
3. Certify the detained list (if any).
4. Certify the list of students transferred (if any).
5. Certify the list of students who have paid the UCS fee for the year 2010-11.
6. Certify the list of students who have not paid the UCS fee for the year 2010-11 (if any).
7. Give the details of payment on the back side of the demand draft for which it is purchased. Details such as college code, course, year & strength are to be indicated.
8. Account for the variation of strength (if any) from the original strength as given in the approved list issued at the time of issue of clearance certificate (year wise and course wise).

The same may be sent by registered post /speed post to the Controller of Examinations so as to reach not later than **11.10.2010 (Monday)**.

Sd.
Director of Evaluation I/c