

JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANANTAPUR
ANANTAPUR – 515 002 (A.P) INDIA

Prof. K. Hemachandra Reddy
M.Tech., Ph.D., F.I.E., MISTE
DIRECTOR I/c OF ACADEMIC & PLANNING



Ph & Fax: 08554-272432
Mobile: 9000551418
Email: jntua.dap@gmail.com

Lr.No.JNTUA/DAPO/Third Convocation/2011-12

Date: 29/06/2011

To
All the Principals of Constituent and Affiliated Colleges.

Sir,

Sub:- JNTUA, Anantapur – Academic & Planning – Third Convocation – Certain Urgent information – Requested – Reg.

The Third Convocation of the University is tentatively scheduled during the 1 week of August 2011. In this connection to prepare convocation report of the University, the following information related to your college may please be sent on priority (2010-11 data).

1. Academic distinction such as awards / rewards received by staff of the college.
 2. Overseas visits for academic purposes by staff.
 3. Prestigious assignment entrusted to the staff.
 4. Books authored by staff.
 5. Publications of the college if any.
 6. Ph.D degrees awarded to staff.
 7. Research projects on going / completed.
 8. Research publications by the staff.
 9. Seminars / Conferences / Workshops conducted and attended by the staff.
 10. Students notable achievements such as GATE, CAT etc prizes and awards and other distinctions.
 11. Co-curricular, extra curricular activities of the students such as sports, games, NSS, NCC.
 12. Community development programme taken up by colleges, staff and students such as Blood donation camps, AIDS awareness, Anti-ragging awareness, Clear & green, Pollution control.
 13. Major research facility or equipment procured.
- Any other noteworthy accomplishments.

Information on the above lines may be prepared with dates, supporting certificate copies, brochures etc. Kindly note that mere mentioning without substantiation of the claim cannot be considered for inclusion in the report.

You are requested to send the details in complete, (both hard and soft copies) certified by the Principal, to the undersigned so as to reach this office on or before **23-07-2011**.

Thanking you,

Yours faithfully,

DIRECTOR i/c

Copy to:

The Principal, JNTUA College of Engineering, Anantapur / Pulivendula.

All Directors of JNTUA.

PA to Vice-Chancellor / Rector / Registrar.