



S.No.

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JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANANTAPUR
Anantapur - 515 002 (A.P)

APPLICATION FOR TRANSCRIPTS OF B.TECH / B.PHARMACY

(To be submitted through the college where studying)

Name and address of the student _____

Course: _____ Branch: _____ H.T.NO _____

College where studying / studied: _____

DETAILS OF TRANSCRIPTS REQUIRED

(See backside for Instructions)

(i) Set of Memos of Marks (If the space is insufficient write details on back-side)

S.NO.	Year – Semester	Month & Year	Month & Year	Month & Year	Month & Year
1.	I B.Tech/B.Pharmacy				
2.	II B.Tech/B.Pharmacy-I Sem				
3.	II B.Tech/B.Pharmacy – II Sem				
4.	III B.Tech/B.Pharmacy – I Sem				
5.	III B.Tech/BPharmacy – II Sem				
6.	IV B.Tech/BPharmacy – I Sem				
7.	IV B.Tech/B.Pharmacy – II Sem				

Total No. of marks memos in a set (a): _____

No. of Sets required (b): _____

(ii) Transcript of Consolidated Marks Memo

No. of Copies required(c): _____

(iii) Transcript of Provisional Certificate

No. of Copies required (d): _____

(iv) Transcript of any other document*(_____)

No. of Copies required (e): _____

Total amount paid towards cost of Transcripts = [(axb)+c+d+e] x Rs.40.00 = Rs. _____

D.D.No. / Challan No. _____ dt. _____ (enclosed)

Name of the Bank: _____

**Attach photo copy / copies of the document and write details of the document in brackets*

Place:

Date:
APPLICANT

SIGNATURE OF

FORWARDED

Place:

Date:

SIGNATURE OF PRINCIPAL

OFFICE SEAL:

INSTRUCTIONS

The students who require their transcripts have to submit duly filled-in prescribed application for issue of transcripts, to the Principal, along with the necessary total amount of fee (@ Rs.40-00 per transcript) in the form of D.D. or challan. The D.D. for the total amount of fee must be in favor of the Registrar, JNTU Anantapur, payable at Anantapur, drawn on any Nationalized Bank.

The student has to submit the filled-in application along with the required number of photo-copies of the document(s) duly attested by the college Principal and the fee (@ Rs.40-00 per transcript) in the form of D.D./challan.
