

Grams: "TECHNOLOGY"  
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**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANANTAPUR  
ADMINISTRATIVE BUILDING, ANANTAPUR 515002  
EXAMINATIONS BRANCH**

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**Dr K.B.Chandrasekhar  
Professor of Chemistry  
& Director of Evaluation I/c**

**Date: 13.10.2011**

**To  
The Principals  
All affiliated colleges offering MTech/MPharm courses**

**Important Circular**

**Sub: MTech /MPharm - II semester - Regular October 2011 Examinations - Internal Marks - Submission -  
Certain information & instructions - Reg**

The examination branch has prepared an excel sheet exclusively for forwarding the internal marks to the University for the forthcoming MTech / MPharm II semester regular October 2011 examinations for the 2010-11 admitted students . The excel sheet has been sent to the official email ids of the college principals. The principals are requested to go through the instructions and the example sheet given in the excel sheet carefully before making entries. The instructions are to be followed without fail and entries should be made without making any mistakes. The name of the student is to be entered strictly as per the SSC only. The excel sheet complete with all the entries is to be saved with the college code as name of the file and sent to the email id mentioned in the instructions from the official college principal id before 05.30 PM on 19.10.2011 (Wednesday). Emails received after the due date and time will not be considered. Once the excel sheet is submitted by email, any requests for changes in the entries and subsequent emails with changes applied by the colleges will be not be considered/entertained. The printout of the completed excel sheet duly signed by the college principal on the sheet(s) along with the official principal seal with name in capital letters under the signature is to be sent by speed post to Smt S.Vasundra, Additional Controller of Examinations i/c, Examinations Branch, Administrative Building, JNTU Anantapur, Anantapur - 515 002 (AP). The cover containing the IM sheet should be neatly super scribed in the top right corner as "<college code> MTech/MPharm II sem Reg October 2011 examinations IMs" and should reach the examination branch not later than 24.10.2011 (Monday).

***The cooperation of all the principals is solicited for the smooth conduct of examinations.***

**Sd/-**

**Director of Evaluation i/c**